



UNIVERSIDADE
PORTUCALENSE

Governing regulations of the Master's degree in Tourism and Hospitality

R/A-Cr 34/2010/AL01

RE.GE.102.10

Approved by the Scientific Council of 18 November 2015

Amended by the Scientific Council of 29 May 2019

Amended by the Scientific Council of 29 January 2020

Amended by the Scientific Council of 25 November 2020

Amended by the Scientific Council of 25 May 2022

Amended by the Scientific Council of 20 March 2024

Amended by the Scientific Council of 24 April 2024

Amended by the Scientific Council of 26 March 2025

Article 1.º

Subject and Scope

1. This Regulation, applicable to the 2nd cycle study programme in Tourism and Hospitality of the Department of Tourism, Heritage, and Culture of Universidade Portucalense (UPT), is designed to define the governing regulations related to the matters mentioned in Decree-Law no. 74/2006 of 24 March, in the wording given by Decree-Law no. 63/2016 of 13 September, and by Decree-Law no. 65/2018 of 16 August¹ and other legislation in force.
2. The following Regulations in force at Universidade Portucalense (UPT) are of supplementary application, according to the nature of the cases omitted:
 - a) Pedagogical Regulation;
 - b) Administrative Regulation;
 - c) The Regulation of the study programme leading to the Master's Degree.

Article 2.º

Name of the programme

The course, entitled Master's in Tourism and Hospitality, was published in Announcement No. 222/2015 of the Diário da República, 2nd series, No. 187, of 24 September 2015, and Announcement No. 56/2022² of the Diário da República, 2nd series, No. 57, of 22 March 2022. The study plan was reformulated by Registration No. R/A-Cr 191/2015/AL02, published on the DGES platform on 27 February 2025 (<https://www.dges.gov.pt/simges/public/www/cursos/5778>).³

Article 3.º

Award of the Master's degree ("Mestre")

The degree of "Mestre em Turismo e Hospitalidade" (Master in Tourism and Hospitality) from Universidade Portucalense is awarded to those who, through the approval in all the curricular

¹ Amendment approved by the Scientific Council of 29 May 2019.

² Amendment approved by the Scientific Council of 22 May 2022.

³ Amendment approved by the Scientific Council of 26 March 2025.

units that integrate the study plan of the Master's degree programme, have obtained 120 ECTS.

Article 4.º

Specific admission conditions

Access to the application for the Master's degree in Tourism and Hospitality requires applicants to hold:

- a) A Bachelor's degree ("Licenciado") or its legal equivalent in Tourism, Management, Economics, Social and Human Sciences, Hotel Management, and related areas;
- b) A foreign higher education academic degree from an adhering State that agrees with the principles of the Bologna Process in Tourism, Management, Economics, Social and Human Sciences, Hotel Management, and related areas;
- c) A foreign higher education academic degree that the Scientific Council recognizes as fulfilling the entry requirements to a 2nd cycle study programme;
- d) An academic, scientific or professional curriculum that is recognized by the Scientific Council.

Article 5.º

Ranking criteria⁴

1. Candidates for the 2nd cycle of studies at Universidade Portucalense are assessed on the basis of merit resulting from the final classification of the degree plus the following factors, according to Annex III:

- a) Academic Qualification (AC) - degree in the area of the study cycle, master's degree and/or doctorate, non-degree training actions in the main scientific area of the study cycle to which the application is submitted (increase between 0 and 3 values);
- b) Professional Experience (PE) - length of service relevant to the study programme; coordination or management positions held in the main scientific area of the study programme (0 to 3 points);
- c) Relevant Scientific Production (RSP) - quantity and quality of books published as author; quantity and quality of articles published in journals with scientific arbitration; quantity and quality of articles in conferences with WoS or SCOPUS indexing; participation in funded projects, among others (0 to 4 points).

⁴ Amendment approved by the Scientific Council of 26 March 2025.

2. The marks must be awarded on a scale of 0 to 20, with 20 being the maximum limit, after the increased values have been attributed.
3. If there are two or more candidates with the same ranking, the tie-breaker will be an interview, which will be graded on a scale of 0 to 20. In this case, the curricular assessment will have a weight of 50 per cent and the interview score will also have a weight of 50 per cent.
4. It is responsibility of the Coordinator of the study cycle to rank the candidates.

Article 6.º

Operating conditions

1. The scientific coordination of the course is the responsibility of a Professor with a PhD in the main scientific area of the cycle of study, working in a full-time regime⁵.
2. Prior to the beginning of each academic year, the Rector, after hearing the Head of the Department responsible for the degree, nominates the coordinator⁶.
3. Attending classes is both a right and a duty of the students, and it may be mandatory, depending on the assessment method set forth in the Curricular Unit File and in accordance with the provisions in the Pedagogical Regulation.
4. The running of optional curricular units is dependent on the enrolment of a minimum number of students.
5. Teaching periods, assessment periods and holidays are set at the beginning of each academic year.
6. Timetabling of assessments must be completed by the academic services within one month from the beginning of teaching activities.

Article 7.º

General objectives of the study programme

The general objectives of the Master's degree in Tourism and Hospitality are:

⁵ Amendment approved by the Scientific Council of 25 November, 2020.

⁶ Amendment approved by the Scientific Council of 25 November, 2020.

1. To promote understanding and mastery of hospitality in the areas of tourism knowledge, based on a spirit of curiosity, creativity, innovation, and entrepreneurship;
2. To develop student-centred learning in which students should demonstrate the ability to develop autonomous work and analytical and critical reflection and a strong social and cultural awareness;
3. To promote skills in the technical and scientific fields of Tourism and Leisure, based on consumer needs and with the involvement of local communities;
4. To develop training in the area of Tourism and Leisure, which aims to specialise and give continuity to the 1st cycle study programme;
5. To develop dissertations, internships, and projects within the scope of international research allocated to the research lines developed by Universidade Portucalense, which promotes the evolution of the state of the art;
6. To think about Tourism and Hospitality considering the social and cultural development of the territory based on collaboration with partner institutions.

Article 8.º

Learning objectives of the study programme

The following are learning objectives of the 2nd cycle study programme in Tourism and Hospitality:

1. To understand the concept of hospitality by acquiring knowledge and skills that allow acting with quality and innovation in the domains of the social and cultural interests of consumers;
2. To apply specialized research and design techniques in the fields of tourism and hospitality;
3. To understand the importance of collaboration between the community and institutions for the development of a cultural and heritage identity, within the scope of hosting, safeguarding, and communicating cultural and heritage values;
4. To know the marketing strategies applied to the contexts of hospitality in tourism;

5. To understand the importance of planning in tourism and leisure, supported by dynamics of observation, monitoring, and critical analysis, to be applied in the development of the territory and the competitiveness of the tourism system;
6. To know operations in the field of hospitality taking into account the personal and professional development of human resources and the reception of the public in Tourism.

Article 9.º

Curricular structure and study plan

1. The study programme in Tourism and Hospitality comprises an organized set of curricular units and a Dissertation, or Project, or Internship, corresponding to a total of 120 ECTS, in accordance with the study plan set forth in Annex I.
2. The 1st year of this study programme comprises a specialization course, named Curso de Mestrado (Master's Course), consisting of ten compulsory curricular units, distributed in different scientific areas, to which correspond 60 ECTS.
3. In the 2nd year, the study programme comprises a Dissertation, or Project, or Internship, totalling 60 ECTS.

Article 10.º

Crediting procedure

Crediting follows the rules set forth in the Skills Recognition and Crediting Regulation in force at Universidade Portucalense.

Article 11.º

Knowledge assessment regime

1. Knowledge assessment in the Curricular Units in the study plan is set forth in the Pedagogical Regulation in force at Universidade Portucalense.
2. The elements and criteria for assessment of the curricular units are the responsibility of the teachers responsible for them and are described in the corresponding file.

Article 12.º

Process for calculating the final grade

1. A student's final grade corresponds to the weighted average of the grades obtained in the various course units, according to their relative weight in ECTS.

2. The student's final grade is expressed in the 10 to 20 range of the integer scale from 0 to 20.

Article 13.º

Rules for presenting and submitting the dissertation, project work, internship report

1. The rules for presenting and submitting the master's dissertation, project work, and internship report follow the provisions of the Regulation of the study programme leading to the Master's degree in force at Universidade Portucalense.
2. The master's dissertation, internship report, and project work must follow UPT's Norms for Formatting Master's degree dissertations and Doctorate Theses and comply with the Curricular Unit File ⁷.

Article 14.º

Maximum deadlines for performing the public act of defence of dissertation, project work, or internship report, and rules thereof

1. The maximum deadlines for performing the public act of defence of dissertation, project work, or internship report follow the provisions of the Regulation of the study programme leading to the Master's degree in force at Universidade Portucalense.
2. The rules for the defence of the dissertation, project work, or internship report follow the provisions of the Regulation of the study programme leading to the Master's degree in force at Universidade Portucalense.

Article 15.º

Rules for composition, appointment, and operation of the Jury

The rules for composition, appointment, and operation of the Jury follow the provisions of the Regulation of the study programme leading to the Master's degree in force at Universidade Portucalense.

⁷ Amendment approved by the Scientific Council of 25 November 2020.

Article 16.º

Objectives of Dissertation, Internship, and Project⁸

The Dissertation for the 2nd cycle of studies in Tourism and Hospitality aims to ensure that the student is able to:

1. Demonstrate autonomy in research techniques and literature review appropriate to the foundation of the problem and the identification of the initial questions and hypotheses of the research;
2. Apply, in accordance with the research objectives, the methodology for data collection and analysis;
3. Analyze the results obtained, demonstrating the ability to integrate knowledge, manage complex issues and identify proposals or assumptions that take into account the theoretical models established for the domain under study;
4. Formulate conclusions and interpret the knowledge and reasoning underlying them in a clear manner.

The Internship for the 2nd cycle of studies in Tourism and Hospitality, with regulations defined in Annex II, aims to ensure that the student is able to:

1. Develop the planned activities agreed upon within the scope of the internship in tourism and hospitality;
2. Demonstrate the ability to adapt to new situations, to understand, think critically and solve problems in multidisciplinary contexts and in teamwork;
3. Analyze complex issues, proposing solutions and including reflections on the implications and responsibilities that result from them, demonstrating responsibility, autonomy and commitment to carrying out tasks;
4. Apply underlying knowledge and reasoning in a clear and objective manner, assessing the impact on personal and professional development.

The Project for the 2nd cycle of studies in Tourism and Hospitality aims for the student to be able to:

1. Implement a project in the scientific area in which the study domain falls, based on a challenge or problem posed by a partner institution or organization;

⁸ Amendment approved by the Scientific Council of 26 March 2025.

2. Demonstrate analytical and critical skills with regard to the proposal and development of methodologies and tasks;
3. Demonstrate advanced knowledge of project management tools and techniques;
4. Propose innovative and sustainable solutions in a creative way that respond to the needs of society, assessing the impact of the project.

Article 17.º

Procedure to set and publish the number of places and the application deadlines

1. The maximum number of students to be admitted in each specialization course of a study programme leading to the Master's degree is defined in the accreditation of the course by the Accreditation Agency (A3ES)⁹.
2. Annually, the Rector fixes the vacancies for the programme, upon proposal of the directors of the departments involved¹⁰.
3. It is the responsibility of the Course Coordinator to ensure the dissemination/placement of this information on the UPT institutional website¹¹.

Article 18.º

Deadlines for issuance and elements that must be included in diplomas and course completion letters (“Cartas de curso”)

1. The deadlines for issuance of the diploma, the completion letter, and the diploma supplement follow the rules set forth in the Administrative Regulation in force at Universidade Portucalense.
2. The diplomas and completion letters shall include the elements provided for in the Administrative Regulation in force at Universidade Portucalense.

Article 19.º

Monitoring by pedagogical and scientific bodies

Monitoring by pedagogical and scientific bodies follows the rules set forth in the Pedagogical Regulation in force at Universidade Portucalense.

⁹ Amendment approved by the Scientific Council of 25 November 2020.

¹⁰ Amendment approved by the Scientific Council of 25 November 2020.

¹¹ Amendment approved by the Scientific Council of 25 November 2020.

Article 20.º

Omissions and uncertainties of interpretation and application

The omissions and uncertainties of interpretation and application of this regulation shall be resolved by the Director of the Department in charge of the programme, after consulting, if deemed necessary, the department's Technical-Scientific Committee.

Article 21.º

Entry into force

The regulations approved by the Scientific Council of 18 November 2015 were amended by the Scientific Councils of 29 May 2019, 29 January 2020, 25 November 2020, 25 May 2022, 20 March 2024 and 24 April 2024. The latest changes approved by the Scientific Council on 24 April 2024 will come into force in the 2023/2024 academic year¹², and March 26, 2025. The latest changes approved by the Scientific Council on March 26, 2025, come into force in the academic year 2025/2026¹³.

¹² Amendment approved by the Scientific Council on 25 May 2022. Last amendment at the Scientific Council on 20 March 2024.

¹³ Amendment approved by the Scientific Council on 26 March 2025.

ANNEX I – Curricular structure and study plan¹⁴

1- Scientific areas and credits needed to obtain the degree or diploma¹⁵:

TABLE No. 1

SCIENTIFIC AREA	INITIALS	CREDITS	
		MANDATORY	OPTIONAL
Tourism and Leisure	TL	103.0	0
Business Sciences	CE	6.0	0
History and Archaeology	HA	6.0	0
Mathematics and Statistics	MS	5.0	0
Subtotal		120.0	0
Total		120.0	

Note:

Post-work or daytime regime.

¹⁴ Amended approved by the Scientific Council of 25 May 2022.

¹⁵ Amendment approved by the Scientific Council on 26 March 2025.

2 - Study Plan¹⁶

1.º Semester

Course unit	Scientific Area	Type	ECTS	Contact Hours	Total Hours	Observations
Data analysis	ME	Semiannual	5	10T; 15PL	135	40% taught at a distance
Hospitality and Tourism: theoretical approaches and trends	TL	Semiannual	6	15 TP; 10S	162	40% taught at a distance
Research Methodology	TL	Semiannual	7	10T; 15PL	189	40% taught at a distance
Planning and Strategy in Tourism and Leisure	TL	Semiannual	6	10T; 20TP; 5S	162	42.86% taught at a distance
Territories and Sustainable Cultural Landscapes	HA	Semiannual	6	10T; 20TP; 5S	162	42.86% taught at a distance

2.º Semester

Course unit	Scientific Area	Type	ECTS	Contact Hours	Total Hours	Observations
Event Management in Tourism and Hospitality	TL	Semiannual	5	10 T; 20 PL	135	33.33% taught at a distance
Innovation and Experiences in Tourism and Hospitality	TL	Semiannual	7	20 TP; 10 S	189	33.33% taught at a distance
Strategic and Digital Marketing	CE	Semiannual	6	10 T; 20 TP; 5 S	162	42.86% taught at a distance
New Technologies applied to Tourism	TL	Semiannual	6	10 T; 20 PL	162	33.33% taught at a distance

¹⁶ Alteração aprovada pelo Conselho Científico de 26 de março de 2025.

Projects in Tourism and Hospitality	TL	Semiannual	6	20 TP; 10 T=	162	33.33% taught at a distance
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3.º e 4.º Semesters

Course Unit	Scientific Area	Duration	Hours working	Contact Hours	ECTS	Observations
Dissertation/Project/Internship	TL	Annual	1620	90:TO	60	44.44% taught at a distance

ANNEX II – INTERNSHIP REGULATIONS¹⁷

INTERNSHIP REGULATIONS

2nd Cycle of Studies in Tourism and Hospitality

Chapter 1 – General provisions

Article 1.º

Object and Definitions

1. This Regulation defines and establishes the rules applicable to curricular internships developed within the scope of the Internship curricular unit of the 2nd cycle of studies in Tourism and Hospitality. For the purposes of the following Regulation, the following definitions shall apply:
 - a) Student-intern – the one who carries out the internship.
 - b) Cooperating Institution – entity that hosts the internship.
 - c) Cooperating Advisor/Supervisor – the one who is responsible for the integration, monitoring and evaluation of the student-intern at the internship site.
 - d) Internship Advisor/Supervisor – teacher of the Internship curricular units, who is responsible for the pedagogical monitoring and evaluation of the student-intern.

Article 2.º

Framework and duration

1. The curricular structure of the 2nd cycle of studies in Tourism and Hospitality includes an Internship curricular unit included in the 3rd-4th semesters of the course.
2. The contact hours of these curricular units are made up of Tutorial Orientation (OT) hours. The TOs are moments of periodic meeting with the Internship Supervisor and take place at the University. The Internship curricular units have the following working hours:
 - a) Tutorial Orientation (TO) of 90 hours of annual contact (40h=44.44% taught at a distance)

¹⁷ Amendment approved by the Scientific Council on 26 March 2025.

b) Internship Hours (E) are 600 hours per year in a Cooperating Institution.

3. The beginning of the Internships must occur after the acceptance of the conditions of the internships by the student and by the entity that hosts the intern, hereinafter referred to as the Cooperating Institution.

4. Internships can take place on a specific day of the week or in a previously defined period, on a full-time or part-time basis, provided that the regular hours foreseen in the curricular unit are fulfilled. This distribution of internship hours is defined by the host institution, with the agreement of the trainee student and the Internship Supervisor.

5. More internship hours may be included in the Diploma Supplement as Extracurricular Internship or Summer Internship hours.

Chapter 2 – Selection process and operation of the Internships

Article 3.º

Coordination

The coordination and planning of internship activities is the responsibility of the Internship Advisor/Supervisor, with monitoring by the Course Coordination.

Article 4.º

Placement of the student-intern in the internship location

The student-intern is placed in the internship location according to the following procedure:

- a) The number of student-trainees to be placed in the internship location is defined by the Course Coordination and corresponds to the number of students enrolled in the Internship curricular unit.
- b) At the beginning of each academic year, a general informative meeting will be held with all students enrolled in the Internship curricular unit. This meeting aims to clarify issues related to the procedures for placement in the internship places and the operation of internships.
- c) Each student-intern may indicate, without a binding character, the type of entity and/or the area of activity where they would like to carry out their internship. Students will be provided with a list of Cooperating Institutions that are strategic partners of the University and the study cycle.

- d) The internship will take place in institutions with which an Internship Protocol has been established, which may be adapted to the constraints/specificities of each Cooperating Institution.
- e) The process of placing the trainee student at the internship site takes place at the beginning of the 2nd year, considering the availability of the Cooperating Institutions and the interest expressed by the student.
- f) The selection of the student-intern is made directly by the Cooperating Institution based on the analysis of the Curriculum Vitae and/or interview promoted by the Internship Advisor.
- g) After integration at the internship location, the student must remain there for all the hours filed, except for exceptional conditions that merit the change of internship location. The intention to change must be communicated to the Internship Supervisor and the Course Coordinator, who will analyze the request after listening to the various stakeholders and collecting all the necessary elements for their decision.

Article 5.º

Admissibility of the internship

The Internship will be carried out, in the first instance, with registered entities. Alternatively, it will be accepted that it be carried out in institutions proposed by the student-intern, a condition subject to prior approval by the Department Direction, and the objective and scope of the internship and the *Curriculum Vitae* of the Cooperating Supervisor will be analyzed.

Article 6.º

Internship protocol

For each student-intern there must be a protocol that must be signed by Portucalense University, the Cooperating Institution and the student-intern. The student-intern must clarify in advance, with the Cooperating Institution, the terms and conditions of their internship, with the knowledge of the Internship Supervisor.

Artigo 7.º

Internship Orientation

1. Each student-intern must have an Internship Advisor/Supervisor at the University and a Cooperating Advisor/Supervisor at the internship location, defined by the Cooperating Institution.

2. The Cooperating Supervisor must be, whenever possible, a graduate in the areas of Tourism, Management, Hotel Management or similar, or a specialist in these areas working in the Cooperating Institution.
3. It is the responsibility of the Internship Advisor:
 - a) Monitor the planning, execution and evaluation of the Internship Plans.
 - b) Become familiar with the functioning of the Cooperating Institution, in order to ensure the most appropriate integration for each student-intern in the activities defined in the Internship Plan, according to their competence profile and according to the interests of the Institution.
 - c) Guide the internship activities, ensuring mediation between the University and the Cooperating Institution.
 - d) Have weekly meetings, in group and/or individual, with the student-intern ensuring the link between theoretical learning and practical demands.
 - e) Establish regular contacts with the Cooperating Supervisor.
 - f) Be responsible for resolving any difficulty that arises in the development of the internship.
 - g) Communicate, periodically, with the Course Coordinator, informing him/her of the nature and progress of the internships under his/her guidance.
 - h) Define evaluation criteria and guide the evaluation process of the Internship curricular unit, being responsible for the final evaluation of the student-intern.
4. It is the responsibility of the Cooperating Advisor:
 - a) Facilitate the process of integration of the student-intern at the internship site, helping him/her to become familiar with the various tasks/activities that are required of him/her.
 - b) Supervise all the activities of the student, creating conditions for progressive autonomy and continuous learning.
 - c) Provide the student-intern with adequate means and resources to carry out his/her tasks/activities.
 - d) Intervene directly in the preparation of the Internship Plan, guiding the student in the definition of objectives and tasks/activities within the scope of a previously agreed schedule.

- e) Contact the Internship Supervisor whenever you deem it necessary, especially in the face of exceptional situations that arise during the internship.
- f) Evaluate the student's performance in accordance with the documentation required by the University (Internship Evaluation Report and Attendance Control Form), recording the fundamental aspects of the student's training path. This documentation must be sent directly to the Internship Advisor at the University.
- g) Participate in work meetings, studies and/or projects aimed at bringing the University closer to the Tourism and Hospitality sector.

Chapter 3 – Activities to be developed in the Internship

Article 8.º

Activity planning

The activities associated with the Internship are developed according to the planning defined by the Internship Academic Supervisor together with the Cooperating Supervisor and with the agreement of the student-intern. The Internship Plan, with a description of the objectives and activities to be developed and according to the model previously made available, must be prepared and delivered before the beginning of the Internship.

Article 9.º

Rights of the student-intern

Within the scope of the internship, the student-intern has the following rights:

- a) To be treated with civility and respect.
- b) Carry out the internship in appropriate conditions of safety, health and hygiene at work.
- c) The University will appoint a Supervisor responsible for the pedagogical monitoring and evaluation of the student, under the terms of article 7.
- d) The Cooperating Institution will appoint a Supervisor responsible for his/her integration, monitoring and evaluation at the internship site, under the terms of article 7.
- e) Be evaluated at the end of the internship, as defined in the syllabus.

Article 10º

Duties of the student-intern

It is the responsibility of the student-intern:

- a) Develop the tasks/activities assigned to him in accordance with the Internship Plan and the guidelines given by the Cooperating Supervisor.
- b) Develop a cooperative relationship with all members of the Cooperating Institution.
- c) Respect the rules of operation, dynamics and activities in progress at the Cooperating Institution, responding with professionalism in all situations.
- d) Comply with the labour rules in force at the respective place of internship, namely those referring to attendance and punctuality, code of conduct and clothing.
- e) Ensure the secrecy and confidentiality of data and information to which it has access and/or provided by the Cooperating Institution.
- f) Attend the weekly Tutorial Orientation meetings and all meetings scheduled by the Internship Supervisor.
- g) Maintain regular contact with the Internship Supervisor, keeping him/her informed about the operation and conditions of the internship.
- h) Fill in, with due rigor, the mandatory documentation associated with the internship process and produce an Internship Report, meeting the established deadlines and following the model previously available (Internship Report Preparation Guide).

Chapter 4 – Public presentation of the internship report

Article 11º

- 1. The internship report will be defended by the student in front of a Jury.
- 2. The Student may only submit the Internship Report if he/she obtains a positive classification by the Academic Supervisor and Cooperating Supervisor in the evaluation elements as described in the syllabus.
- 3. The presentation and public discussion of the Internship Report will take place in front of a jury composed according to the definition of the Regulation of the Cycle of Studies leading to the master's degree of Portucalense University.

ANNEX III - RANKING CRITERIA¹⁸

Criteria	Weighting score
Academic qualifications (HA)	Till 3 points
Bachelor in the field of Tourism and Hospitality	1
Master degree in another related area	2
Doctorate degree in another related area	3
Non-degree training activities in the main scientific area of the study cycle: < 50 hours 50-100 hours > 100 hours	0,5 (each) 0,75 (each) 1 (each)
Relevant Professional Experience (EP)	Till 3 points
a) Length of service relevant to the study cycle: - More than 10 years 5 to 10 years - Less than 5 years	Até 3 1-2 0-1
b) Coordination or management positions held in the main scientific area of the study cycle	1
Relevant Scientific Production (PC)	Till 4 points
a) Presentation of papers at scientific meetings	0,25 (each)
b) Articles published in the proceedings of scientific meetings	0,5 (each)
c) Articles published in national or international journals without indexation	0,5 (each)
d) Articles published in national or international journals with indexation	2 (each)
e) Published book chapter	0,5 (each)
f) Book publication	2 (each)
g) Participation in research projects	Até 2 (each)

The final grade of the candidates, for ranking purposes, is obtained by adding the final grade of the degree and the scores obtained for additional academic qualifications (up to a

¹⁸ Amendment approved by the Scientific Council of 29 January 2020 and 25 November 2020. Last amendment approved by the Scientific Council on 20 March 2024.

maximum of 3 points), scientific production (up to a maximum of 4 points) and professional experience (up to a maximum of 3 points). The grades are awarded on a scale of 0 to 20, with 20 being the maximum, after adding the values.

Criteria for evaluating candidates, assessed by interview:

- a) Motivation for attending the course (50%);
- b) English language proficiency (50%).